



Peter J. Hengel Thai Scholarship Program

THE PROGRAM

The Peter J. Hengel Thai Scholarship Fund is supporting a scholarship program to assist students who plan to continue their education in college. Renewable scholarships are offered for full-time study at an accredited United States institution of the student's choice.

This scholarship program is administered by Scholarship Management Services[®], a division of Scholarship America[®]. Scholarship Management Services is the nation's largest designer and manager of scholarship and tuition reimbursement programs for corporations, foundations, associations and individuals.

ELIGIBILITY

Applicants to the Peter J. Hengel Thai Scholarship Program must be –

- Males of Thai descent, age 23 and under, as of the application deadline date.
- High school seniors or current postsecondary undergraduates.
- Planning to enroll or already enrolled in full-time undergraduate study at an accredited two- or four-year college or university in the United States (preferably Minnesota).

Preference will be given to students who are gay.

AWARDS

If selected as a recipient, the student's financial need will be considered in determining the amount of each award. The scholarship is intended to provide for 100% of the cost of tuition, fees, books and supplies and may be higher, depending upon funds available. No scholarship will exceed comprehensive school costs for the individual student.

Awards are renewable up to three additional years or until a bachelor's degree is earned, whichever occurs first, as long as the recipient maintains full-time enrollment and satisfactory academic performance. Renewal of awards is also contingent on availability of funds and continuation of the scholarship program. Courses of study that take longer than four years may extend renewal eligibility if funding is available.

The authorized distribution for new awards is dependent on the funds available.

Awards are for undergraduate study but consideration may be given for graduate study under certain circumstances and at Scholarship America's discretion.

APPLICATION

Interested students must complete the application and mail it along with a current, complete transcript of grades to Scholarship Management Services postmarked no later than **July 15**. Grade reports are not acceptable. Unofficial transcripts must display student name, school name, grade and credit hours earned for each course, and term in which each course was taken.

The Financial Data section of the application should be completed based on the most recent tax return filed by parents, guardians, **or** by the applicant if independent. Instructions for completing the Financial Data section of the application are included. Applicants must also enclose a copy of pages 1 and 2 of the tax return used to complete the Financial Data section of the application.

Applicants will receive acknowledgment of receipt of their application. If an acknowledgment email is not received within three weeks, applicants may call Scholarship Management Services to verify that the application has been received.

Applicants are responsible for gathering and submitting all necessary information. Applications are evaluated on the information supplied; therefore, answer all questions as completely as possible. Incomplete applications will not be evaluated. All information received is considered confidential and is reviewed only by Scholarship Management Services.

SELECTION OF RECIPIENTS

Scholarship recipients are selected on the basis of academic performance, demonstrated leadership and participation in school and community activities, work experience, a statement of career and educational goals and objectives, unusual personal or family circumstances and an outside appraisal.

Once scholarship recipients are selected, financial need will be considered in determining the amount of each award.

Selection of recipients is made by Scholarship Management Services. In no instance do any of the executors of the Peter J. Hengel Estate play a part in the selection. All applicants agree to accept the decision as final.

Applicants will be notified in August. Not all applicants to the program will be selected as recipients. Students may reapply to the program each year they meet eligibility requirements.

PAYMENT OF SCHOLARSHIPS

Scholarship Management Services processes Peter J. Hengel Thai scholarship payments. Payments are made in equal installments on September 1 and December 15. Checks are mailed to each recipient's home address and are made payable to the school for the student.

OBLIGATIONS

Recipients have no obligation to the managers of the Peter J. Hengel Scholarship Fund. They are, however, required to notify Scholarship Management Services of any changes in address, school enrollment, or other relevant information and to send a complete transcript when requested.

REVISIONS

The managers of the Peter J. Hengel Scholarship Fund reserve the right to review the conditions and procedures of this scholarship program and to make changes at any time including termination of the program.

ADDITIONAL INFORMATION

Questions regarding the scholarship program should be addressed to:

Peter J. Hengel Thai Scholarship Program
Scholarship Management Services
One Scholarship Way
Saint Peter, MN 56082

Telephone: (507) 931-1682

Administered by
Scholarship America®

**Scholarship
Management
Services**

INSTRUCTIONS FOR COMPLETING THE FINANCIAL DATA SECTION OF THE APPLICATION

The Financial Data section of the application should be completed by parents, guardians, **or** by the applicant if independent. Independent is defined as one who is **not** claimed as a dependent by the parent/guardian for tax purposes. Information should be from a completed tax return filed with the IRS.

1. **State of residence** is the state where the parents and/or (independent) applicant reside and pay state income tax.
2. **Adjusted gross income** can be found on IRS FORM 1040 and is gross income reduced by specific adjustments allowed by law.
3. **Total federal tax paid** includes the total amount of **federal** income tax to be paid as reported on IRS FORM 1040. This is **not** the amount withheld from employee's paychecks. (The amount withheld should be adjusted by any refund or additional taxes due.) Do **not** report state income tax.
4. **Total income** of parent(s) should be reported individually for both parents if applicant is a dependent student, or by the applicant if independent. If applying as a dependent student, provide information for both natural parents, when possible. **If the student resides with only one parent**, financial information **must** be received from the parent who claims the child as a dependent for tax purposes. If a parent has remarried, the spouse's information is required if the spouse is a legal guardian of the student, or claims the student as a dependent, or the student is included in the spouse's benefit plan. **If necessary, two Financial Data sections may be submitted by the student.** A copy of the Financial Data section may be made in order for one to be completed by each parent.
5. **Untaxed income and benefits** include any other income or benefits not included in the adjusted gross income figure. Do not include untaxed contributions to retirement plans.
6. **Medical and dental expenses** include only those expenses not paid by insurance. Do not include premium payments.
7. **Total cash, checking, savings, cash value of stocks, etc.**, include liquid assets that can be used for educational expenses. **Do not include** IRA, 401k, or other retirement plan funds.
8. **Total number of family members living in the household** and primarily supported by the reported income may include:
 - the applicant
 - the applicant's parents (or spouse if student is independent)
 - other children living in the household
 - dependent college students living away from home
 - other people who live in the household and receive more than half of their support from the reported incomeIndependent students should only report those individuals who are supported by the reported income.
9. **Marital status** is the current status of the person from whom the financial information is submitted.
10. **Of the total number of family members on line 8, number of students attending college** includes family members attending a two- or four-year college, university, or vocational-technical school at least half-time. Include the applicant in this number. Do not include parents.

NOTE: Any exceptions to providing financial information as instructed above must be submitted to Scholarship Management Services in writing.